

# REGISTRATION – Benchmarking Workshop & NZOQ Conference 2008, QUEENSTOWN, 22-24 October.

GST TAX INVOICE when paid (GST No 41-639-687)

Please complete one form per person and take a copy for your records.

## A. DELEGATE DETAILS:

(1) ARE YOU an NZOQ MEMBER?    YES / NO                      (Membership number = \_\_\_\_\_ )

(2) How did you hear about this conference and/or workshop? (e.g. direct mail NZOQ, direct mail Benchmarking Partnerships, QNews, etc)

\_\_\_\_\_

(3) Your Name and Contact Details:

Prof/Dr/Mr/Mrs/Miss/Ms \_\_\_\_\_ First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Company \_\_\_\_\_

Postal Address \_\_\_\_\_ Phone No. \_\_\_\_\_

\_\_\_\_\_ Mobile \_\_\_\_\_

\_\_\_\_\_ Fax No \_\_\_\_\_

\_\_\_\_\_ Email \_\_\_\_\_

Special Requirements (Dietary/Disability) \_\_\_\_\_

Privacy Act 1993: This information will be used by the NZOQ for the purposes of their annual conference and for member promotion and services. A list of delegates will also be made available to other delegates and exhibitors and sponsors of the conference.

Please tick here if you DO NOT wish to have your name and particulars included on any such lists

## B. REGISTRATION FEES: *(Please circle or tick required registration options in the following tables)*

**REMEMBER - Members (as at 1 March) who register by 1 June go into a draw to win back your fees !**

**NOTES:**

- All fees are in New Zealand Dollars, and are EXCLUSIVE of GST
- Full Registration (Delegate, Speaker and Chairman) – Includes Welcome Lunch and Social Evening on Wednesday, and Awards Dinner on Thursday
- Day Registration – Includes Welcome Lunch only on Wednesday DAY Registrations

| Please CIRCLE or TICK attendance options & put fees in Running Totals column |                                 | NZOQ Member                     |                                   | Non NZOQ Member                 |                                   | Running Totals (excl GST) \$ |
|--|---------------------------------|---------------------------------|-----------------------------------|---------------------------------|-----------------------------------|------------------------------|
|  |                                 | EARLYBIRD Received by 25 August | STANDARD Received after 25 August | EARLYBIRD Received by 25 August | STANDARD Received after 25 August |                              |
| CONFERENCE   | 22-24 October                   |                                 |                                   |                                 |                                   |                              |
| Delegate   | FULL Registration               | \$ 999                          | \$1,149                           | \$1,199                         | \$ 1,349                          |                              |
|  | Day Reg - Wed 22 <sup>nd</sup>  | \$ 489                          | \$ 562                            | \$ 586                          | \$ 660                            |                              |
|  | Day Reg - Thur 23 <sup>rd</sup> | \$ 489                          | \$ 562                            | \$ 586                          | \$ 660                            |                              |
|  | Day Reg - Fri 24 <sup>th</sup>  | \$ 489                          | \$ 562                            | \$ 586                          | \$ 660                            |                              |
| Speaker  | FULL Registration               | \$667 any time                  |                                   |                                 |                                   |                              |
|  | Day of Presentation             | No charge                       |                                   |                                 |                                   |                              |
| Chairperson  | FULL Registration               | \$999 any time                  |                                   |                                 |                                   |                              |
|  | Day of Chairmanship             | No charge                       |                                   |                                 |                                   |                              |
| CarboNZero Contribution  | Optional                        | \$20                            |                                   |                                 |                                   |                              |
| Pre-Conference WORKSHOP  | 20-21 October                   | EARLYBIRD By 25 Aug             | STANDARD After 25 Aug             | Second Person                   | Third Person                      |                              |
|  |                                 | \$ 795.00                       | \$ 884.44                         | Discount 5%                     | Discount 10%                      |                              |
| <b>SUB TOTAL (B)</b>   |                                 |                                 |                                   |                                 |                                   | <b>\$</b>                    |

**C. SOCIAL FUNCTIONS:**

Please indicate your attendance (to assist us with organisation)

|   |                    |   | Attending (tick one) |     |
|---|--------------------|---|----------------------|-----|
| Activity                                      | Registration Type  | Cost in addition to Registration (all costs excl GST) | NO                   | YES |
| Welcome Lunch,<br>Wednesday 22 <sup>nd</sup>  | FULL Registration  | No charge – included in registration fee              |                      |     |
|   | DAY Registration   | Included on Wednesday DAY registration only           |                      |     |
| Social Evening,<br>Wednesday 22 <sup>nd</sup> | FULL Registration  | No Charge – included in registration fee              |                      |     |
|   | DAY Registration   | \$76 per person                                       |                      |     |
|   | Additional Tickets | \$76 per person                                       | Number<br>required = |     |
| Awards Dinner,<br>Thursday 23 <sup>rd</sup>   | FULL Registration  | No charge – included in registration fee              |                      |     |
|   | DAY Registration   | \$107 per person                                      |                      |     |
|   | Additional Tickets | \$107 per person                                      | Number<br>required = |     |
| <b>SUB-TOTAL (C)</b>                          |                    |   | <b>\$</b>            |     |

**D. ACCOMMODATION**Please refer to [www.nzoq.org.nz](http://www.nzoq.org.nz) for details on the accommodation options.

**Please book me into the Rydges Lakeland Resort Hotel:**    \_\_\_ Deluxe Lake facing Room                    \$182.00 incl gst per room per night  
    \_\_\_ Remarkable Lake facing Suite                    \$232.00 incl gst per room per night

ARRIVAL                    Date: \_\_\_\_\_ Approx Time: \_\_\_\_\_                    DEPARTURE                    Date: \_\_\_\_\_

Number of guests                    \_\_\_\_\_

\* Please note that credit card details are required in Section E below to secure your booking

**E. PAYMENT:** A receipt will be issued                    (GST No 41-639-687)

SUB-TOTAL FEES (B) + (C)                    \$ \_\_\_\_\_

Plus GST (12.5%)                    \$ \_\_\_\_\_

TOTAL REGISTRATION FEE                    \$ \_\_\_\_\_

**Note: Registration must be received by 25<sup>th</sup> August 2008 to qualify for earlybird discounts**Either                     Cheque included (Payable to NZOQ)OR                     Direct Credit - NZ Organisation for Quality Inc, BNZ Palmerston North, a/c 02-0630-0167585-000 (Remittance advice required)OR                     Please invoice me - Purchase order number \_\_\_\_\_OR\*                     Credit Card:                     Mastercard                     Visa                    (Note: AMEX and DINERS are NOT Accepted)

Card Number                    \_\_\_\_\_                    Expiry date \_\_\_\_\_ / \_\_\_\_\_

Name as on Card                    \_\_\_\_\_                    Signature \_\_\_\_\_

\* Please note that even if paying by cheque, direct credit or P/O; credit card details are required to secure your accommodation booking

**\*\* Have you completed section C?**

One form per person please - Please retain a copy for your file &amp; return this form with payment details to:

**NZOQ Conference 2008**  
**PO Box 622**  
**Palmerston North**  
**New Zealand**

Fax +64 6 351 4408

Enquiries to: [quality@nzoq.org.nz](mailto:quality@nzoq.org.nz) or phone +64 6 351 4407